

**City of Salem
Regular Council Meeting
November 8, 2005**

Present: Fredette Leda, Councilwoman
James Plaughner, Councilman
Phyllis Plaughner, Councilwoman
Eric Wolford, Mayor
Dave Fisher, Councilman
Frank Robinette, City Manager
Jackie Ritter, City Recorder
Grady Lamb, Councilman
Derika Sutton, Councilwoman

Absent: None

The Salem City Council met on Tuesday November 8, 2005 for its regularly scheduled meeting. Mayor Wolford called the meeting to order at 7:00 p.m.

1. Pledge of Allegiance and Prayer:

Mayor Wolford opened the meeting with the Pledge of Allegiance and James Plaughner offered prayer.

2. Review and Approval of Minutes for Regular Meeting October 25, 2005:

The minutes for the October 25, 2005 regular council meeting were reviewed. A typographical error was noted on pages 3. Councilwoman Leda made a motion to approve the minutes with the noted corrections. Councilwoman Plaughner seconded the motion. Carried 6/0/1 with Councilman Lamb abstaining

OLD BUSINESS

3. First Reading for Sanitation Increase of 2.25%:

Councilman Fisher made a motion to complete the First Reading by title only. Councilman Lamb seconded the motion. Carried 7/0. The Mayor completed the First Reading of the Sanitation Ordinance Increase of 2.25% by title only. Councilwoman Plaughner made a motion to approve the First Reading of the Sanitation Ordinance Increase of 2.25%. Councilwoman Sutton seconded the motion. Carried 7/0.

4. Second Reading for Rezoning Property:

Councilman Fisher made a motion to complete the Second Reading by title only. Councilman Lamb seconded the motion. Carried 7/0. The Mayor completed the Second Reading for Rezoning Property by title only. Councilman Lamb made a motion to approve the Second Reading for Rezoning Property. Councilwoman Plaughter seconded the motion. During discussion it was noted a Public Hearing had not been advertised or conducted prior to the second reading, therefore, Councilman Lamb withdrew his motion to approve the Second Reading. The City Manager will complete the required legal advertisement of a public hearing and second reading.

NEW BUSINESS

5. Bills to pay HNTB from Small Cities Black Grant:

Region VI representative, Sheen Hunt, was present to discuss issue surrounding the water project funding. She states the PSC has denied the needed certificate to proceed with the project due to inability to confirm all funding. She reports \$34,385.51 has been expended to date and if funding is lost, these expenditures will have to be paid back. An extension can be requested again. There was review of a letter from the IJDC advising of a Consolidation Committee meeting to be held Nov. 29th. Ms. Hunt recommends a strong presentation to this committee to be able to retain the project. It appears the funding committee may recommend consolidation with Sun Valley PSD. Further expenditures are prohibited from Small Cities Block Grant until all other funding is in place. An additional \$204,055 is owed to the engineering firm, HNTB, for project plans. Return of the SCBG funding will greatly deter future funding from this source. Councilman Fisher made a motion to instruct the City Manager and Region VI to determine the exact amount of water project funding and take action to secure all funding to move forward with the water upgrade project based on the City's intent to continue with the project as soon as funding is in place and all draw downs be delayed until funding verified. Councilman Lamb seconded the motion. Carried 7/0.

6. Budget Amendment for Small Cities Black Grant:

This budget amendment was delayed until further clarification of funding is received.

**At 7:50 p.m. Councilman Lamb made a motion to recess. Councilman Plaughter seconded the motion. Carried 7/0.

**At 8:00 p.m. Councilman Lamb made a motion to return to regular session. Councilwoman Plaughter seconded the motion. Carried 7/0.

7. Procedures for Shop Property Annexation:

The City Manager reports an ordinance and petition is needed to complete this project. There was review of a memo from Beth Snead outlining all the necessary steps to complete the project. The City Manager will contact Ms. Snead to begin completing these steps.

**At this time the City Manager provided information on a proposed travel policy for reimbursement of meals, lodging and mileage for the City. There was review of policies of other cities and the state policy. Meals are to be requested in advance and then receipts are provided after the trip and a city car will be used for the transportation. Council will review the policy for further discussion.

8. City Manager s Report:

- A.** A meeting was held with the Chamber of Commerce, Salem Apple Butter Festival, Fort New Salem Foundation and SIU regarding the Budget Digest Funding for this year which has to be in by Dec. 9, 2005. The Chamber is unsure if they are going to submit a request. SIU will not be requesting any Budget Digest funds but the Fort Foundation is interested in submitting as well as the Apple Butter Festival. There was discussion of previous incomplete Budget Digest projects. The basketball court grant will be re-bid.
- B.**

EXECUTIVE SESSION - None

**At 9:00 p.m. Councilman Fisher made a motion to adjourn. Councilwoman Plaughter seconded the motion. Carried 5/0.

TABLED BUSINESS

1. Parking Lot Lease Agreement
2. Allegheny Power Street Lighting Agreement
3. Actions on Sponsor Grant Agreements
4. Consideration of Purchasing a Gate and Fencing for Water Dept.
5. Demolition of Condemned Properties
6. Annexation of City Owned Properties
7. Workshop Committee Meeting Safety Committee and Safety Director (Workplace Violence Policy, Public Health Security and Bioterrorism Preparedness and Response Act of 2002 Emergency Preparedness)
8. Workshop Committee Meeting Personnel Committee (Personnel Handbook and Grievance Procedures)
9. Workshop Committee Meeting Police Committee (Police Dept. Rules and Regulations Operational Manual)

Mayor

Recorder