

**City of Salem
Regular Council Meeting
August 23, 2005**

Present: Patricia Price, Councilwoman
Grady Lamb, Councilman
Fredette Leda, Councilwoman
James Plaughner, Councilman
Derika Sutton, Councilwoman
Eric Wolford, Mayor
Dave Fisher, Councilman
Jackie Ritter, City Recorder

Absent: None

The Salem City Council met on Tuesday August 23, 2005 for its regularly scheduled meeting. Mayor Wolford called the meeting to order at 7:05 p.m.

1. Pledge of Allegiance and Prayer:

Mayor Wolford opened the meeting with the Pledge of Allegiance and James Plaughner offered prayer.

2. Review and Approval of Minutes for Regular Meetings August 9, 2005:

The minutes for the August 9, 2005 regular council meeting were not available.

OLD BUSINESS

3. Internet:

The Mayor reports the \$19.99 Verizon high speed DSL rate is for residential only. Other providers were checked including Cebridge. The cheapest Verizon rate for business is \$59.99 per month with the first two months free. Dial up Internet service is not feasible due to the number of computers in the network - four. Computer estimates were obtained including from two city businesses and the least expensive is Wal Mart for \$427. It was noted that the city personnel policy needs updated to include guidelines for proper use of the Internet and polices against misuse of this service. Councilman Lamb made a motion to approve the purchase of the Verizon Internet service for one year. Councilman Plaughner seconded the motion. Carried 6/0.

4. Bill Ayers:

The City Manager reports an additional step is required prior to changing the zoning ordinance as previously noted. Any changes to the Zoning Ordinance have to be heard by the Planning and Zoning Commission first. The City Manager will check with the members of this commission to arrange a meeting to review this issue, however, member terms need checked and new members may need appointed. Councilman Lamb was appointed replacement for Laura Yokochi on the Planning and Zoning Commission as council representative.

5. FEMA RPA George and Ross Street Repairs:

The City Manager reports a one-year extension was received and recommends the work be placed for bid again. Councilman Lamb made a motion to place this project out for bid. Councilwoman Sutton seconded the motion. Carried 6/0.

**Councilwoman Leda requested status of annexation of shop area. The City Manager reports he left a message for the City Attorney to continue work on this specific annexation issue but has been unable to speak with Mr. Gallagher directly.

**Councilman Lamb made a motion to move the basketball court grant from tabled business. Councilwoman Leda seconded the motion. Carried 6/0. Councilman Lamb made a motion to place this project out for bid for a full-size regulation basketball court with four additional baskets for both asphalt and concrete applications. Councilwoman Sutton seconded the motion. Carried 6/0. It is unsure if the grant will cover the cost of the lights and Councilman Plaughter suggests obtaining donations for the lights.

NEW BUSINESS

6. Filling the Vacant Council Opening:

Councilwoman Price nominates Donna Lipscomb and Councilman Lamb nominates Dave Fisher. Both nominees spoke on their views and experience. Councilman Plaughter suggested completing the vote in executive session, however, it was decided to complete the vote in general session. Councilman Plaughter and Councilwoman Price voted for Ms. Lipscomb. Councilman Lamb, Councilwoman Leda, Councilwoman Sutton and Mayor Wolford voted for Mr. Fisher therefore Mr. Fisher was appointed to the open council seat. The City Recorder completed the swearing in of the new council member for Second Ward.

7. Volunteering to be on Park Board (Lola Davis and William Hopkins):

Another citizen, Lola Davis, has volunteered to be on the Salem Park Board. Councilwoman Sutton agreed to be the new council representative to the Park Board. The City Manager will have to check the members and their terms for this committee as well.

8. Reviewing the Minutes for Zoning & Appeals Board for Bill Ayers:

This item was discussed under item 4.

9. Installation of Internet within City Hall:

Mayor Wolford agreed to provide the necessary installation of the Internet service.

10. City Managers Report:

- A.** The City Manager reports a card of thanks was sent to Mr. Davisson for tearing down the old print shop on Main Street.
- B.** The City Manager checked with the State Auditors Office regarding the Gun or Car Bash as a fund raising activity. The city cannot fund raise, however, a volunteer organization can.
- C.** The City Manager reports a new auditor was not permitted by the State Auditors Office. Auditors cannot complete any audits until books are officially closed. The City Manager is unable to close the books until he receives training on the computer software currently being used by the city, Greentree. He requests a 1-2 day training session on site for \$750 per day plus expenses. There was discussion of determining the cost of off-site training. There was discussion of possibly changing the software but it was decided that in the middle of a fiscal year is not the time. Year-end water and sewer reports are also needed. Councilman Fisher made a motion to approve the cost of the training needed. Councilwoman Leda seconded the motion. Carried 7/0.
- D.** The property sold from the East End of the city needs rezoned prior to the new owners being able to build. This issue needs to be presented to the Planning and Zoning Commission as well. After the Zoning changes are made, a deed needs to be drawn up.
- E.** The City Manager has left more messages for the City Attorney but has been unable to speak to him directly.
- F.** The Public Works Director, Ronnie Davis, reports the blacktopping changes have been successful on the Trainer and Traugh Avenues drainage issues but more work is to be done there. Repairs to Terrace

Avenue received compliments too. Work continues on the drains. More catch basins need built before more drains can be fixed, as well as ancillary sewer line repair. Some blacktopping is done and he hopes to be done with it by Sept. 1st.

**At 8:02 p.m. Councilwoman Sutton made a motion to move to executive session to discuss personnel matters. Councilwoman Leda seconded the motion. Carried 7/0.

**At 8:02 council took a break and resumed at 8:15 p.m.

EXECUTIVE SESSION

11. Personnel Matters

**At 8:41 p.m. Councilman Lamb made a motion to return to regular session. Councilman Plaughner seconded the motion. Carried 6/0.

**Councilwoman Price resigned her council seat while in executive session. Councilwoman Sutton made a motion to accept the resignation. Councilwoman Leda seconded the motion. Carried 6/0.

**Councilwoman Sutton made a motion to approve the installation of the Internet service at City Hall by Mayor Welford. Councilman Plaughner seconded the motion. Carried 6/0

TABLED BUSINESS

1. Policy outlining guidelines for WTP backwash, filter treatment, and WTP Discharges to WWTP.
2. Policy restricting the addition of water customers above a certain elevation and distance from the WTP.
3. Parking Lot Lease Agreement
4. Allegheny Power Street Lighting Agreement
5. Actions on Sponsor Grant Agreements
6. Internet Service
7. Award FEMA RPA George Street Repairs Water Line Stabilization
8. Consideration of Purchasing a Gate and Fencing for Water Dept.
9. Lakeview Terrace Pump Tank Installations
10. 2004-2005 Budget Digest Request Basketball Court
11. Annexation of City Owned Properties
12. Consideration of Purchase of Power Washer
13. Completion of E-911 Mapping County Project

Page 5
August 23, 2005

14. Workshop Committee Meeting Safety Committee and Safety Director (Workplace Violence Policy, Public Health Security and Bioterrorism Preparedness and Response Act of 2002 Emergency Preparedness)
15. Workshop Committee Meeting Personnel Committee (Personnel Handbook and Grievance Procedures)
16. Workshop Committee Meeting Police Committee (Police Dept. Rules and Regulations Operational Manual)
17. Review of Storm Water and Street Repair Complaint Trainer and Traugh Streets

Mayor

Recorder