

**SALEM CITY COUNCIL
REGULAR MEETING
MAY 24, 2005**

PRESENT: Laura Yokochi, Councilwoman
Brad Eddy, Councilman
Mary Dolly, Councilman
Jackie Ritter, City Recorder
Fredette Leda, Councilwoman
Ken Yost, City Manager
Kevin Bender, Councilman

ABSENT: Daniel Daquilante, Councilman
Sheldon Dolly, Mayor

The Salem City Council met on Tuesday May 24, 2005 for its regularly scheduled meeting. Vice Mayor Eddy called the meeting to order at 7:05 p.m.

1. Pledge of Allegiance and Prayer:

Vice Mayor Eddy opened the meeting with the Pledge of Allegiance and Ken Yost offered prayer

2. Review and Approval of Council Meeting Minutes:

The minutes were not available.

3. Petition of Joyce Bates Water Bill & Speeding Cars at Corner of Valley & Kyle Street Outside City Limits:

Ms. Bates was not present.

OLD BUSINESS

4. Progress Report Water System Improvements & Raw Water Impounds Dam Safety Projects:

The certificate of approval was finally received from Dam Safety for the Upper Dog Run planned improvements. The approval for the Lower Dog Run should be forthcoming very soon. There was review and discussion of the recent water tank inspections. There was some sediment in the tanks and some pitting and one small hole, only minor repair work. There is some rust around the hatches. There was review of an estimate from Liquid Engineering for inspection and possible cleaning of the Ford Street tank. Councilwoman Yokochi made a motion to approve the inspection and cleaning of the Ford Street water tank not to exceed \$3,500. Councilwoman Dolly seconded the motion. Carried 4/0.

5. Progress Report of PSC Certificate Case:

The City Manager reports contact with the attorney regarding this matter. A revised preliminary cost estimate was requested and sent to the PSC by the attorney. HNTB engineers and the attorney continue to send further information to the PSC as requested. The engineers hope to go to bid on the water project in approximately two months.

6. Mayor/City Manager Report on Factory Tour Aqua Store:

The tour was very informative and interesting. The product could be used within the water and sewer system of the city. Cost and other issues are being discussed with the HNTB engineers.

7. Vice Mayor/City Manager Report on OSHA Training & Safety Program-Equipment:

This training was also very informative and highlighted the need for further safety equipment for the city especially for confined spaces

**At 8:00 p.m. council took a break and resumed at 8:10 p.m.

8. Report on Wastewater I & I Plan of Action and WVDEP Consent Order:

The City Manager reported on a meeting on May 16th with Albert Morton and Don Summers of DEP. The purpose was to determine if the city could be re-instated as a CSO community. There are at least 130 storm sewer locations and dye testing will begin soon. Some manholes may be State Road or Rails to Trails property and some are on private property. Some safety equipment will be needed prior to lamp inspection of sewer lines. There was review of another draft of the consent order plan of action. The final draft of the 5-year NPDES sewer permit has been received. There are some changes to certain commercial/industrial customers sampling requirements. These samples are required quarterly and will require more record keeping on the part of the customer and the city. These tests involve associated costs.

9. Report on Pressure Tanks Lakeview Terrace:

The City Manager reports another tank has been installed for a total of three. The original consent order required only four to be installed.

**At 8:35 p.m. Councilman Bender entered the meeting.

10. Annexation of City Owned Properties:

The City Manager reports surveyor is completing surveys of the city shop at the water plant and the legal advertisements are in the paper.

11. Property to Property Transfer to be Used as Water Tank Road:

The deeds were to be prepared but there has been no new information received.

12. Report on Sewer WV/NPDES Permit:

This was discussed under item #8.

13. City Manager Report:

- A. There was review of a letter from Salem Area Chamber of Commerce regarding upcoming Trail Day Celebration.
- B. There was review of letter from Commercial Insurance Services.
- C. A letter from Workers Compensation regarding plans for privatization this market.
- D. A copy of a flyer regarding the opening of the pool and their related activities was provided.

- E.** There was discussion of the need for a power washer and review of an estimate. Councilman Eddy will determine if the current washer is broken or still working. Councilwoman Yokochi made a motion to approve the purchase of the washer wand up to \$179. Councilwoman Leda seconded the motion. Carried 5/0.
- F.** Regarding the FEMA road repair project, the contractor is to give his response soon but the project may have to be re-bid.

**Councilwoman Yokochi requested status of truck for blacktopping. The City Manager reports the truck is fixed.

**Councilwoman Yokochi requested clarification of whom is responsible for the mowing of the flood control dams outside the city limits. The City Manager advises the property owner has the primary responsibility. The city tries to maintain as time permits if the property owner does not.

**The prisoner work crew is up and running and doing a great job of mowing the park, around the water tanks and the dams.

**There was discussion of the need to remove the old sign structure at the city property beside Harden Elementary School.

**Councilwoman Dolly requested update on status of relay of the minutes to Chamber of Commerce. The City Recorder advised any approved minutes will be forwarded as soon as possible.

NEW BUSINESS

**The City Manager advised of the need to purchase a new weedeater for approximated \$200. There was also discussion of the need to provide a cell phone to the security supervisor.

**At 9:28 p.m. Councilwoman Dolly made a motion to move to Executive Session. Councilwoman Leda seconded the motion. Carried 5/0.

EXECUTIVE SESSION

**At 10:15 p.m. Councilwoman Yokochi made a motion to return to regular session. Councilwoman Leda seconded the motion. Carried 5/0.

**Councilwoman Yokochi made a motion to authorize the City Manager to negotiate with the contractor bidding on the FEMA road repair project and possibly offer a local grant of no more than \$500 to use as a bargaining tool and to move the FEMA project along. Councilman Bender seconded the motion. Carried 4/1 with Councilwoman Dolly opposing.

**AT 10:17 p.m. Councilwoman Yokochi made a motion to adjourn. Councilwoman Dolly seconded the motion. Carried 5/0.

TABLED BUSINESS

1. Policy outlining guidelines for WTP backwash, filter treatment, and WTP Discharges to WWTP
2. Policy restricting the addition of water customers above a certain elevation and distance from the WTP
3. Parking Lot Lease Agreement
4. Allegheny Power Street Lighting Agreement
5. Actions on Sponsor Grant Agreements
6. Internet Service

7. Award FEMA RPA George and Ross Street Repairs Water Line Stabilization
8. Consideration of Purchasing a Gate and Fencing for Water Dept.
9. Lakeview Terrace Pump Tank Installations
10. 2004-2005 Budget Digest Request Basketball Court
11. Demolition of Condemned Properties
12. Annexation of City Owned Properties
13. Consideration of Purchase of Power Washer
14. Completion of E-911 Mapping County Project
15. Workshop Committee Meeting Safety Committee and a Safety Director (Work Place Violence Policy; Public Health Security & Bioterrorism Preparedness & Response Act of 2002 Emergency Preparedness
16. Workshop Committee Meeting Personnel Committee (Personnel Handbook & Grievance Procedures) Committee Report
17. Workshop Committee Meeting, Police Committee (Police Dept. Rules & Regulations Operational Manual) Committee Report
18. Attorney Annual Report
19. Review of Storm Water & Street Repair Complaint Trainer & Traugh Streets

Mayor

Recorder