

**SALEM CITY COUNCIL  
REGULAR MEETING  
MAY 10, 2005**

**PRESENT:** Laura Yokochi, Councilwoman  
Brad Eddy, Councilman  
Mary Dolly, Councilman  
Jackie Ritter, City Recorder  
Kevin Bender, Councilman  
Fredette Leda, Councilwoman  
Ken Yost, City Manager  
Sheldon Dolly, Mayor

**ABSENT:** Daniel Daquilante, Councilman

The Salem City Council met on Tuesday May 10, 2005 for its regularly scheduled meeting. Mayor Dolly called the meeting to order at 7:00 p.m.

**1. Pledge of Allegiance and Prayer:**

Mayor Dolly opened the meeting with the Pledge of Allegiance and also offered prayer

**2. Review and Approval of Council Meeting Minutes:**

The minutes for the March 22, 2005 regular council meeting were reviewed. A grammatical error was noted on page 2. Councilwoman Dolly made a motion to approve the minutes with the noted correction. Councilwoman Yokochi seconded the motion. Carried 6/0.

**OLD BUSINESS**

**3. Progress Report Water System Improvements & Raw Water Impounds Dam Safety Projects:**

The City Manager provided copies of a letter from HNTB regarding completion of the design for Phase I of the water project. There was also review of a letter from the Bureau for Public Health site visit done on March 21, 2005. The approval for Upper Dog Run should be received soon as it is in the mail. Reports on the water tank field inspections were received. The sediment level is quite low considering how long it has been since any maintenance has been done to the tanks.

**4. Report on Wastewater I & I Plan of Action and WVDEP Consent Order:**

There was review of a plan of action with proposed completion dates prepared by HNTB for addressing the I & I problems of the wastewater treatment system as well as proposed items of the consent order to be presented to the city for consideration. There was discussion of the need for a project manager, which was suggested by the engineers at HNTB and DEP. There was discussion of the manhole inspections that need to be done and the safety issues regarding this work in confined spaces. Options to use city labor versus contracting out this job were discussed. There are no known companies that offer this service. The City Manager will develop a job description for the inspection work crew, however, he is unsure where the funding will be obtained within the current sewer budget. The City Manager provided a review of dwellings inspected by city employees so far. In the first section completed 63 houses had downspout or drainage problems noted. Further dye testing and manhole inspections are still needed.

**5. Review of Storm Water and Street Repair Complaint Trainer and Traugh:**

There was review of this citizen complaint regarding storm water drainage. It was again noted that there is no available revenue to make the requested repairs. There was discussion of paving options available for paving of city streets. The City Manager provided a copy of the state code governing street paving, storm waters, and curbs completed by customers. As an abutting property owner, he and his neighbors can petition to complete the work themselves. The City Manager suggests Mr. Ash be invited to a council meeting to discuss these issues.

\*\*At 8:30 p.m. Council took a break and resumed at 8:50 p.m.

\*\*Councilwoman Leda requested update on the status of the Walnut Street property to property transfer. The City Manager has been unable to ascertain the status from the City Attorney.

### **NEW BUSINESS**

\*\*A new city manager evaluation form was provided to council and the city manager. All council members will complete the evaluation and return to the city recorder by May 16<sup>th</sup> to compile. The city recorder will return the completed evaluation to the Mayor by May 18<sup>th</sup>. A meeting was arranged for May 19, 2005 at 7:00 p.m. to review the new city manager s'evaluation.

\*\*At 9:16 p.m. Councilman Eddy made a motion to move to executive session. Councilwoman Dolly seconded the motion. Carried 6/0.

### **EXECUTIVE SESSION**

\*\*At 9:34 p.m. Councilwoman Dolly made a motion to return to regular session. Councilman Eddy seconded the motion. Carried 6/0.

\*\*At 9:35 p.m. Councilwoman Dolly made a motion to adjourn. Councilwoman Yokochi seconded the motion. Carried 6/0.

### **TABLED BUSINESS**

1. Policy outlining guidelines for WTP backwash, filter treatment, and WTP Discharges to WWTP
2. Policy restricting the addition of water customers above a certain elevation and distance from the WTP
3. Parking Lot Lease Agreement
4. Allegheny Power Street Lighting Agreement
5. Actions on Sponsor Grant Agreements
6. Internet Service
7. Award FEMA RPA George and Ross Street Repairs Water Line Stabilization
8. Consideration of Purchasing a Gate and Fencing for Water Dept.
9. Lakeview Terrace Pump Tank Installations
10. 2004-2005 Budget Digest Request Basketball Court
11. Demolition of Condemned Properties
12. Annexation of City Owned Properties
13. Consideration of Purchase of Power Washer
14. Completion of E-911 Mapping County Project
15. Workshop Committee Meeting Safety Committee and a Safety Director (Work Place Violence Policy; Public Health Security & Bioterrorism Preparedness & Response Act of 2002 Emergency Preparedness
16. Workshop Committee Meeting Personnel Committee (Personnel Handbook & Grievance Procedures) Committee Report

**Page 3**  
**May 10, 2005**

17. Workshop Committee Meeting, Police Committee (Police Dept. Rules & Regulations Operational Manual) Committee Report
18. Property to Property to Transfer to be used as Water Tank Road
19. Attorney Annual Report
20. Report on Sewer WV/NPDES Permit

---

Mayor

---

Recorder