

**SALEM CITY COUNCIL
REGULAR MEETING
APRIL 12, 2005**

PRESENT: Laura Yokochi, Councilwoman
Daniel Daquilante, Councilman
Brad Eddy, Councilman
Mary Dolly, Councilman
Sheldon Dolly, Mayor
Jackie Ritter, City Recorder
Kevin Bender, Councilman
Fredette Leda, Councilwoman
Ken Yost, City Manager

ABSENT: None

The Salem City Council met on Tuesday April 12, 2005 for its regularly scheduled meeting. Mayor Dolly called the meeting to order at 7:00 p.m.

1. Pledge of Allegiance and Prayer:

Mayor Dolly opened the meeting with the Pledge of Allegiance and Rev. Kevin Bender offered prayer.

2. Review and Approval of Council Meeting Minutes:

The minutes for Feb. 22, 2005 regular council meeting were reviewed. A grammatical error was noted on page 2. Councilwoman Yokochi made a motion to approve the minutes with the noted correction. Councilwoman Dolly seconded the motion. Carried 7/0. The minutes for the March 15, 2005 regular council meeting were reviewed. A grammatical error was noted on page 3. Councilwoman Yokochi made a motion to approve the minutes with the noted correction. Councilman Bender seconded the motion. Carried 7/0. The minutes for the March 22, 2005 regular council meeting were not available.

**At 7:15 p.m. Councilwoman Dolly made a motion to alter the agenda to allow council to check out a used van to possibly purchase for the city. Councilwoman Yokochi seconded the motion. Carried 7/0.

OLD BUSINESS

3. Consideration of Fair Housing Resolution from Region VI:

There was review of a resolution provided by Region VI. Councilman Bender made a motion to approve the Mayor signing the Fair Housing Resolution. Councilwoman Leda seconded the motion. Carried 7/0.

4. Review WV State Tax Dept. General Fund Budget Fiscal Year 2005-2006 Approval schedule Levy approval of tax rates for April 19, 2005 Meeting:

There was review of a letter from the WV State Tax Dept. giving conditional approval of the Levy estimate and a copy of the legal advertisement. The special meeting to lay the levy is scheduled for April 19, 2005 at 7:00 p.m. at City Hall.

5. Appointment of Planning and Zoning Appeals Board:

The Mayor presented Bryce Davisson, Ronnie Carder, Steve Dolly, Raymond Hayes and Jason Goodson to the Planning and Zoning Appeals Board. Councilwoman Leda made a motion to accept the recommended appointments. Councilwoman Yokochi seconded the motion. Carried 7/0. A meeting needs to be arranged as soon as possible as there is a pending appeal request.

6. Mayors Report of Engineers Performance Assessment Meeting:

The Mayor reported on a recent meeting with a Quality Control officer of the HNTB Company. The concerns over the slow progress of the water project as well as the increase in cost of materials were reviewed. There was discussion of how the company handled the many changes in staff and how this affected the progress of the city's water project. He will be meeting with the staff from the local office and checking with the PSC and will get back to the city.

7. Progress Report Water System Improvements & Raw Water Impounds Dam Safety Projects:

The City Manager reports the revised application for funding through the Infrastructure Council has been withdrawn and this will not affect the previous level of funding. The only monies available were loans and the project and water system cannot afford further debt service. The plans to address the backwash and residuals problem were added after the original plans by DEP. This will be removed and State Revolving Fund money will be pursued for this issue. There was discussion of a new option for water tanks and plans were made to explore a fiberglass/steel type tank. Cost, life expectancy and maintenance differences were discussed. The engineers at HNTB are working hard to get the water project to bid as soon as possible. Plans to install up to two more tanks at Lakeview Terrace are on going. One tank has been installed so far.

8. Consideration of Water Tank Inspection and Cleaning Proposal:

There was review of an estimate from Liquid Engineering for inspection and cleaning of the water tanks. This inspection is needed to continue with plan design for the water project. The backwash basin also needs cleaned and hopefully funding for this can come from the water project. Councilwoman Leda made a motion to pursue a contract with Liquid Engineering for up to \$6,000 with the funding to come from SCBG monies or the water project savings account. Councilwoman Dolly seconded the motion. Carried 7/0.

9. Consideration of SRF Funding Application for Water Treatment Residuals to Waste Water Plant & Application to be Listed on SRF Priority List:

The City Manager provided a copy of a State Revolving Fund (SRF) application prepared by HNTB for money for treatment of water plant residuals. \$54,000 would be requested for design and \$646,000 for construction. This would place the city on a priority list for these funds. Once on the priority list other funding options become available. SRF funds have a 1% interest rate. Councilwoman Yokochi made a motion to approve this application for SRF funds for treatment of water plant residuals. Councilwoman Leda seconded the motion. Carried 7/0.

**At 8:14 p.m. council took a break and resumed at 8:30 p.m.

10. Report on Waste Water I & I Plan of Action and WVDEP Consent Order:

HNTB reports DEP is still considering a consent order proposal. The City will continue the inspections of downspouts, gutters and drains.

11. Report on Sewer WV/NPDES Permit:

The WV/NPDES Permit renewal was due April 1, 2005 and was submitted on time. Further information was requested and it was sent. No further contact has been received since then. The City Manager is clarifying the differences between industrial and commercial customers. Since the DEP did not respond to the renewal application in a timely manner, they requested the city apply for an extension and it was granted until June 30, 2005

12. Report on Valley Street Sewer Main Lateral Line Replacement:

Eighty feet of sewer line remains to be replaced on Valley Street. A Valley Street customer made a PSC complaint on these repairs.

13. Review of 2005-2006 Budget Digest Requests:

This application was submitted for \$10,000 for sign making equipment. One senator responded positively to the application so far.

14. Consideration of Garbage Truck Packer Replacement Proposal:

There was review of a bid from McNeilus and other bids have been received and are being reviewed by the City Manager and Public Works Director.

15. Consideration of Purchase of Power Washer:

No additional bids received.

16. Demolition of Condemned Properties Report:

The new owners of the Hoopengardner building have offered to demolish this house. They requested use of the asbestos survey completed by the city. Councilman Eddy made a motion to split the cost of the asbestos survey in half with the new owners, Tom and Linda Fluharty. Councilwoman Yokochi seconded the motion. Carried 7/0.

17. Demolition of Residential Structures Bid Opening & Bid Review:

A. Asbestos –

- | | |
|---------------------------------|----------------------------------|
| 1. Mountainview Environmental - | Runyon Building - \$992 |
| | Bates Building - \$676 |
| | Hoopengardner Building - \$2,990 |
| | Welch Building - No Bid |
| | Robey Building - \$3,090 |
| | Allen Welch Building - \$1,990 |
| | Sandra Guthrie Building - \$656 |
| 2. Stonewall Construction - | Runyon Building - \$945 |
| | Bates Building - \$485 |
| | Hoopengardner - \$2,990 |
| | Welch Building - \$1,565 |
| | Robey Building - \$1,580 |
| | Allen Welch Building - \$945 |
| | Sandra Guthrie Building - \$800 |

B. Demolition –

- | | |
|-----------------------------|----------------------------|
| 1. Stonewall Construction - | Runyon Building - \$11,602 |
|-----------------------------|----------------------------|

Bates Building - \$5,542
Hoopengardner 4,320
Welch Building - \$5,479
Robey Building - \$4,092
Allen Welch Building - \$4,610
Sandra Guthrie Building - 4,610

The City Manager will have the building inspector and city attorney review and certify the bids. A meeting was arranged for April 20, 2005 at 7:00 p.m. at City Hall to complete the bid process.

18. Annexation of City Owned Properties:

The city manager reports the attorney working on this issue, Jeff Kimble, is almost ready to present the annexation for the shop area to the Harrison County Commission.

19. Review of Financial Statements General, Water, & Sewer Funds:

These statements will be reviewed at the next regular council meeting.

20. Storm Water Terrace & Trainer Avenues:

There was review and discussion of a citizen complaint regarding storm water drainage at Terrace and Trainer avenues. The City Manager reports this is not on the agenda to address at this time, however, the Public Works Director was instructed to develop a plan to address the problem.

**The City Manager reports on another citizen complaint regarding Monroe Street drainage problems. This project is on this year's list to repair.

21. City Managers Report:

- A. An employee evaluation for the library employee was received and will be forward to the Library Committee to complete.
- B. The City Manager provided a report of employee vacation time taken.
- C. The Leda platt was provided to council for review.
- D. Councilman Daquilante volunteered to catch the first pitch at Little League Opening Day.
- E. A trail ride will be held Sat. April 16th from the Red Barn at the Park to Benefit Van Horn Elementary.
- F. There was discussion of Spring Cleanup and how other cities handle their spring cleanup. The City Manager proposes no spring cleanup this year due to other pending projects and needs to be addressed. There was discussion of a flyer to advertise the free local options for the dumping of different items. There was discussion of the need for adjustment to the dumpster ordinance rates and fees to include the requirement to pay in advance and place a deposit for dumpster rental and possibly a fuel charge.
- G. Councilwomen Yokochi and Leda provided a sample letter obtained to send to property owners to address property maintenance issues.

**At 10:00 p.m. Councilman Bender left the meeting.

**Councilwoman Yokochi requested an update on the status of paving in the city. The City Manager reports no progress on this project.

NEW BUSINESS

**Mayor Dolly reported that three city employees will be attending training at Pruntytown on April 18th to be able to supervise prisoners while working for the City. The prisoners will then start on April 20th. There was discussion of a possible problem with the Regional Jail too. There was discussion of the purchase of the transport van for this prisoner labor. Councilman Daquilante made a motion to approve the purchase of 1992 Plymouth Voyager for \$2,000. Councilwoman Yokochi seconded the motion. Carried 6/0.

22. Abandon Alley Request Jane Robinson:

There was review of a citizen request to abandon a city alley between Pride and Childers Alley. There was review of city policy to not abandon city alleys especially those that have city utility lines located within them. A letter of response will be sent to this citizen explaining this policy.

**Councilwomen Leda and Yokochi reported on their recent attendance at the WVU Academy.

**At 10:37 p.m. Councilwoman Dolly made a motion to move to executive session to discuss a PSC complaint and personnel matters. Councilwoman Leda seconded the motion. Carried 6/0.

EXECUTIVE SESSION

23. PSC Complaint Report:

24. Personnel Matters:

**At 11:20 p.m. Councilman Eddy made a motion to return to regular session. Councilwoman Dolly seconded the motion. Carried 6/0.

**Councilman Daquilante made a motion to accept the mayoral nomination of Ronnie Carder for the City Sanitary Board. Councilwoman Leda seconded the motion. Carried 6/0.

**At 11:22 p.m. Councilman Daquilante made a motion to adjourn. Councilwoman Leda seconded the motion. Carried 6/0.

TABLED BUSINESS

1. Policy outlining guidelines for WTP backwash, filter treatment, and WTP Discharges to WWTP
2. Policy restricting the addition of water customers above a certain elevation and distance from the WTP
3. Parking Lot Lease Agreement
4. Allegheny Power Street Lighting Agreement
5. Actions on Sponsor Grant Agreements
6. Internet Service
7. Award FEMA RPA George and Ross Street Repairs Water Line Stabilization
8. Consideration of Purchasing a Gate and Fencing for Water Dept.
9. Lakeview Terrace Pump Tank Installations
10. 2004-2005 Budget Digest Request Basketball Court
11. Completion of E-911 Mapping County Project
12. Workshop Committee Meeting Safety Committee and a Safety Director (Work Place Violence Policy; Public Health Security & Bioterrorism Preparedness & Response Act of 2002 Emergency Preparedness
13. Workshop Committee Meeting Personnel Committee (Personnel Handbook & Grievance Procedures) Committee Report

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14. Workshop Committee Meeting, Police Committee (Police Dept. Rules & Regulations Operational Manual) Committee Report
15. Property to Property to Transfer to be used as Water Tank Road
16. Attorney Annual Report

Mayor

Recorder