

**SALEM CITY COUNCIL
REGULAR MEETING
MARCH 22, 2005**

PRESENT: Laura Yokochi, Councilwoman
Daniel Daquilante, Councilman
Brad Eddy, Councilman
Mary Dolly, Councilman
Sheldon Dolly, Mayor
Jackie Ritter, City Recorder
Kevin Bender, Councilman
Fredette Leda, Councilwoman
Ken Yost, City Manager

ABSENT: None

The Salem City Council met on Tuesday March 22, 2005 for its regularly scheduled meeting. Mayor Dolly called the meeting to order at 7:15 p.m.

1. Pledge of Allegiance and Prayer:

Mayor Dolly opened the meeting with the Pledge of Allegiance and Ken Yost offered prayer.

2. Review and Approval of Council Meeting Minutes:

The minutes for Feb. 22, 2005 and March 15, 2005 were not available for review.

OLD BUSINESS

3. Progress Report Water System Improvements & Raw Water Impounds Dam Safety Projects:

The City Manager reports John James of HNTB has sent a letter of response to Brian Long of DEP regarding their continuing questions regarding the planned improvements to Lower Dog Run Dam. The certificate of necessity and convenience from PSC is the only item needed for the project to begin. There was discussion of increases in construction costs since the original funding approvals. There was review of project preliminary cost estimates and engineering task orders and the need to pursue additional funding. There was discussion of the options concerning the water tanks. Councilman Eddy made a motion to request additional funding from the WV Infrastructure and Jobs Development Council. Councilwoman Leda seconded the motion. Carried 6/0.

4. Review Financial Statements General, Water, and Sewer Funds:

The financial reports for the general, water and sewer funds for the period ending February 28, 2005 were reviewed.

5. Report on Wastewater I & I Plan of Action and WVDEP Order No. 5269 & WVDEP Order No. 5365 Report WVDEP (WVIJDC Application) Smoke and Dye Testing Sewer Use Ordinance Review ETC 104 Program Progress:

The City Manager states there has been no response or reply from DEP. Houses will continue to be surveyed during water meter readings.

6. Demolition of Condemned Properties Report:

The bids have not been advertised yet.

**At 8:25 p.m. council took a break and resumed at 8:40 p.m.

7. Annexation of City Owned Properties:

The City Manager has met with the attorney regarding annexation. The shop area will need to be separated from the other areas and will need to be annexed first due to up-coming construction on the water project. There was discussion of pending legislation regarding changes to annexation laws.

**Councilwoman Leda reported the surveys for the Walnut Street property to property Twenty-two points, plus triple-word-score, plus fifty points for using all my letters. Game's over. I'm outta here. transfer has been completed for a cost of \$600. There was discussion of how to split the cost of the survey and deeds. Councilwoman Dolly made a motion to table the request for assistance with the cost of the surveys or deed preparation until the deeds are received. Councilwoman Yokochi seconded the motion. Carried 5/0/1 with Councilwoman Leda abstaining.

**Councilwoman Dolly discussed the use of the depot area for regular gospel sings and how the key will be obtained.

**City office staff continues to work on a letter to send to property owners regarding property maintenance needed. There was discussion of having the City Attorney outlining the proper procedure for issuance of citations for violations especially to clarify for owners that reside out of state.

**There was discussion of a now vacant building on Main Street, formerly the residence of Mr. Ansell Hutson. The City is not interested in purchasing this building due to the condition.

**The City Manager has been unable to reply to Ms. Aida Lacher s `water billing complaint.

**Councilwoman Yokochi reported a Meet Your Candidate Night is being planned for May 2005.

**There has been no progress on assessing the electrical problems at the Park Barn.

NEW BUSINESS

8. Park Grant Request:

Pool manager, Jackie Ritter, presented a grant request to council for consideration. The request is for \$2,000 from the Harrison County Commission for continuing capitol improvements at the pool. Councilwoman Leda made a motion to approve the grant request. Councilman Daquilante seconded the motion. Carried 6/0.

9. Land Use Agreement 157th Military Police Company:

There was review of a letter from the National Guard Company in Salem regarding use of the rifle range. The property is not available for their use and a letter will be sent to advise them of this.

**There was discussion of the need for a new pressure washer for use by city departments. The cost could be split between the three departments. There was review of an estimate but another less expensive option

may also be available. Councilman Daquilante made a motion to approve the purchase of a new pressure washer up to \$900 but to also pursue any cheaper option that may be available.

**The City Manager reports the transmission in the garbage truck has gone out again. He is also checking into a less expensive option to deal with the boat clarifier problem at the sewer plant for \$400 instead of \$6,000. He is also checking into the cost of cleaning out the water basin at the water plant. The new pump at the sewer plant is not working right and the supplier, Davis Electric, has agreed to fix it.

**The Mayor reports the Pruntytown inmates can start April 2nd. City employees have to take the required training to be able to supervise the inmates. City Hall staff has requested approval to have name stamps made for the numerous letters sent out of the office to save time. There is no progress on the Depot restroom grant. There was review of a list of city committees and boards and the need for new members.

**Councilman Eddy reported on the availability of the Federal Surplus Program that might be available for purchase of city vehicles. The new cruiser needs a console and faceplates and there is \$400 available from the Rifle Club. Councilman Daquilante made a motion to approve the purchase of the needed police cruiser equipment with use of the Rifle Club grant money. Councilwoman Leda seconded the motion. Carried 6/0.

**At 11:15 p.m. Councilwoman Yokochi made a motion to move to executive session to discuss personnel matters. Councilwoman Leda seconded the motion. Carried 6/0.

EXECUTIVE SESSION

10. Personnel Matters

**At 11:55 p.m. Councilwoman Yokochi made a motion to return to regular session. Councilman Daquilante seconded the motion. Carried 6/0.

**AT 11:56 p.m. Councilwoman Dolly made a motion to adjourn. Councilman Eddy seconded the motion. Carried 6/0.

TABLED BUSINESS

1. Policy outlining guidelines for WTP backwash, filter treatment, and WTP Discharges to WWTP
2. Policy restricting the addition of water customers above a certain elevation and distance from the WTP
3. Parking Lot Lease Agreement
4. Allegheny Power Street Lighting Agreement
5. Actions on Sponsor Grant Agreements
6. Internet Service
7. Award FEMA RPA George and Ross Street Repairs Water Line Stabilization
8. Workshop Committee Meeting Safety Committee and a Safety Director (Work Place Violence Policy; Public Health Security & Bioterrorism Preparedness & Response Act of 2002 Emergency Preparedness
9. Lakeview Terrace Easement changes
10. Consideration of Purchasing a Gate and Fencing for Water Dept.
11. Workshop Committee Meeting, Police Committee (Police Dept. Rules & Regulations Operational Manual) Committee Report
12. Workshop Committee Meeting Personnel Committee (Personnel Handbook & Grievance Procedures) Committee Report

Mayor

Recorder