

**SALEM CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 24, 2004**

**PRESENT:** Walter Nutter, Councilman  
Laura Yokochi, Councilwoman  
Fredette Leda, Councilwoman  
Brad Eddy, Councilman  
Mary Dolly, Councilwoman  
Ken Yost, City Manager  
Sheldon Dolly, Mayor  
Jackie Ritter, City Recorder

**ABSENT:** Daniel Daquilante, Councilman

The Salem City Council met on Tuesday February 24, 2004 for its regularly scheduled meeting. Mayor Dolly called the meeting to order at 7:00 P.M.

**1. Pledge of Allegiance and Prayer:**

Mayor Dolly opened the meeting with the Pledge of Allegiance and offered prayer.

**2. Review and Approval of Council Minutes from Regular Meeting January 13, 2004 and January 27, 2004:**

The minutes for the January 27, 2004 regular council meeting were reviewed. Councilwoman Yokochi made a motion to approve the minutes with the noted corrections. Councilman Eddy seconded the motion. Carried 5/0. The minutes for the February 10, 2004 public hearing were reviewed. Councilwoman Yokochi made a motion to approve the minutes. Councilwoman Dolly seconded the motion. Carried 5/0. The minutes for the February 18, 2004 special council meeting were reviewed. Councilman Eddy made a motion to approve the minutes. Councilwoman Yokochi seconded the motion. Carried 5/0. The minutes for the February 10, 2004 regular council meeting were not available.

**OLD BUSINESS**

**3. 2004-2005 General Fund Budget Requests:**

There was extensive discussion and review of the proposed general fund budget for the 2004-2005 fiscal year. Many suggestions were made to cut expenses or increase revenue to make up for the \$23,000 budget deficit. The deficit was resolved with changes to numerous line items without requiring employee contribution to their insurance or eliminating one full time position.

\*\*At 8:40 P.M. council took a break and resumed at 8:50 P.M.

**4. Review of Monthly Financial Statements for General, Water and Sewer Funds:**

- A. General** The financial statements for the period ending 1/31/04 were reviewed.
- B. Water** The financial statements for the period ending 1/31/04 were reviewed. There was a net loss of \$17,000.
- C. Sewer** The financial statements for the period ending 1/31/04 were reviewed. The WV Bond payments are approximately \$120,000 behind.

**NEW BUSINESS**

None

\*\*At 9:55 P.M. Councilman Eddy made a motion to move to executive session to discuss personnel issues. Councilwoman Dolly seconded the motion. Carried 5/0.

**EXECUTIVE SESSION**

**5. Personnel Issues:**

\*\*At 10:10 P.M. Councilwoman Dolly made a motion to return to regular session. Councilman Eddy seconded the motion. Carried 5/0.

\*\*At 10:11 P.M. Councilwoman Leda made a motion to adjourn. Councilwoman Yokochi seconded the motion. Carried 5/0.

**TABLED BUSINESS**

1. Comprehensive Plan (Council Review)
2. Police Department Rules and Regulations Operational Manual (Committee)
3. Work Place Violence Policy - (Committee)
4. The Public Health Security & Bioterrorism Preparedness & Response Act of 2002 (Emergency Preparedness Committee)
5. Harrison County E-911 Mapping Report (E-911)
6. Bicycle, Skate Boards, Roller Skates and Roller Blades Ordinance:
7. Annexation of City Owned Properties
8. Policy Outlining Guidelines for WTP Backwash, Filter Treatment & WTP Discharges to WWTP
9. Policy Restricting the addition of water customers above certain elevation and distance from WTP
10. Progress Report Water System Improvements
11. Lakeview Terrace Improvements
12. Sewer WVPSC Cost of Service Study for Rate Increase
13. Report on WV/DEP WV IJDC Application, Report Smoke and Dye Testing, Report on Sewer Use Ordinance (Data)
14. FEMA RPA Ross and George Street Repairs Water Line Stabilization
15. Demolition of Condemned Properties Bid Review
16. 2004-2005 Budget Digest Grant Request
17. Budget Requests for Water Replacement Equipment JAR TESTER

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Mayor

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Recorder